

Elk Grove-Cosumnes Cemetery District

Address: 8540 Elk Grove Blvd, Elk Grove California 95624

Phone: 916-686-5170

ENTERPRISE SYSTEM CATALOG:

June 20, 2016

Vendor and Product: Microsoft, Word 2010

System Purpose: Board Meeting Agendas & Minutes, Correspondence, Administrative Documents, Annual Audit Reports, Financials Reports, Budget Reports, Cemetery Brochures, Invoices, Interment rights, Pay Roll

Categories/Types of Data: Contact Information, Burial Information, Board Meeting Information, District Financial Information, Agenda & Minutes, Budget and Pay Roll.

Dept./Primary Custodian: Not Applicable

Frequency of Collection: As Needed

Frequency of update: As Needed

Vendor and Product: Microsoft, Excel

System Purpose: Correspondence, Administrative Documents, Financials Reports, State Controllers Report, Mapping

Categories/Types of Data: Board Meeting Information, District Financial Information, Special Reports, Watering Schedules, Cemetery directory.

Dept./Primary Custodian: Not Applicable

Frequency of Collection: As Needed

Frequency of update: As Needed